

Grants and Sponsorship Manager

Great growth opportunity with respected senior and affordable living nonprofit

The organization – Episcopal Retirement Services (ERS) has been enriching the lives of older adults since it began in 1951. It has grown exponentially to serving older adults in continuing care retirement communities, principally Deupree House, Deupree Cottages and Marjorie P. Lee, 32 Affordable Living communities for low-income seniors and community outreach programs including the Center for Memory Care Support and Inclusion and Deupree Meals on Wheels. The organization and its team members have earned a solid reputation and enviable respect among families and donors. <https://www.erslife.org>

Newly defined position - Join ERS as the principal on-site foundation grant writer, responsible also for interactive outreach with current and prospective foundations and corporate event/program sponsors. Inherit solid foundation and corporate relationships (annual average about \$750K revenue) with the opportunity to use your networking abilities to enhance and grow levels of participation. Compelling narratives, balanced with financial and statistical details, abound just waiting for your creative writing skills. As an integral addition to the collaborative four-person development team, you will help develop strategic communications and make an impact to inspire engagement and increase philanthropic support for a variety of programs for seniors served by ERS.

Requirement - A bachelor's degree in communications, public relations, nonprofit management or related field required. Five years' experience preferred, minimum of three years. Passion for serving older adults is a must. Confidence in your writing abilities and judgment to match ERS's opportunities with guidelines of foundations and the interests of corporate sponsors. Knowledge of regional grant-making foundations is helpful. Important are strong interpersonal skills to build and sustain meaningful relationships with a wide array of donors. Ideal is experience with Raiser's Edge and Microsoft. Desire to work independently and collaboratively with flexibility and integrity.

Benefits, compensation - ERS offers an attractive comprehensive suite of benefits that supports every aspect of your health and wellness with a broad range of available benefits. In addition to typical insurance benefits and accrual PTO, items include maternity and paternity leave, Health Savings Account, retirement savings plans, workplace banking, tuition assistance, and an array of personal perks, etc. (*Benefits brochure provided to serious candidates*). Starting salary range, commensurate with experience, is \$65K to \$75K.

Inclusive work environment - ERS celebrates and promotes diversity and believes that no one should be discriminated against because of their differences, such as age, disability, ethnicity, gender, gender identify and expression, religion or sexual orientation. All employment decisions abide by this steadfast belief and practice. For more details, please visit the ERS website.

Apply - With your resume, please email personalized cover letter to jody@theyunkergroup.com explaining what makes you particularly qualified and excited about this position. ALL responses will be afforded careful review on a rolling basis until the position is filled. Confidentiality guaranteed with all inquiries which will be acknowledged within 48 hours.