

Miami University Assistant Director of Development for College of Arts and Science

082411

Place: Multiple Sites (See Cost Sheet)

Placed by:  polaris recruitment communications

Assistant Director of Development

College of Arts and Sciences

Miami University

Oxford, OH

The Assistant Director of Development for College of Arts and Science will advance the mission of Miami University by planning, organizing, and implementing strategies to increase the level of personal involvement and financial commitment of alumni and friends. Particular emphasis will be given to strategies seeking philanthropic and volunteer support for the College of Arts and Science. A bachelor's degree; minimum of one to three of corporate sales and/or fund raising experience; an equivalent combination of education and experience may be considered; outstanding oral and written communication skills; commitment to a team based environment; excellent organizational skills and attention to details; ability and willingness to travel extensively both on a regional and national level. Miami University is an EOE/AA employer with smoke-free campuses. **Right to Know — Consumer Information**
<http://www.miami.muohio.edu/about-miami/publications-and-policies/student-consumer-info/>
Hard copy upon request." Employment will require a criminal background check according to University guidelines. www.miamiujobs.com/applicants/Central?quickFind=51757.